



## **Constitution and Rules of**

**Blaid Field Archers**

**As of the first day of April 2018**

**Amended 31.3.2021**

## 1. Name

The club is called **Blaidd Field Archers** (known as 'The Club') and will be registered with the National Field Archery Society (NFAS).

## 2. Aims and objectives

The aims and objectives of the club will be:

- ▶ To foster and promote the sport of field archery for ALL styles, abilities and ages. (both amateur and professional, especially within the family)
- ▶ To promote the club within the local community and Archery in general.
- ▶ To manage the Shooting grounds in within the limits as indicated verbally by **The Owners**
- ▶ To offer coaching designed to acquaint both archers and non-archers in the safe use of all forms of archery equipment for recreation ONLY.
- ▶ To ensure a duty of care to all members of the club. This includes the acceptance of the NFAS Child Protection Policy.
- ▶ To foster the spirit of goodwill, fellowship and sportsmanship among archers.
- ▶ To ensure that all present and future members receive fair and equal treatment.
- ▶ **Blaidd Field Archers** will not support in any way the use of the bow for the purpose of hunting game. This is illegal in the UK

## 3. Membership

The membership should consist of officers and members of the club.

All the membership will be subject to the regulations and the constitution. By joining the club you will be deemed to accept these and the codes of conduct that the club has adopted.

Membership is subject to the approval from the Committee

Members will be enrolled in one of the following categories:

- ★ Individual member (shooting member)
- ★ Associate member (non-shooting member)
- ★ Family member (shooting or non-shooting members as defined by NFAS)
- ★ Honorary life member. (bestowed by the membership at an AGM)

## 4. Membership fees

Membership fees will be set annually by the Executive Committee and agreed at the Annual General Meeting.

Fees will be paid: annually and will run for 12 months from April 1st.

## 5. Club status

The club shall be run as a non-profit organisation. Categorised by HMRC as an Unincorporated Association with all funds to be held in the club's bank account to be used solely for the purposes of maintaining the course and equipment.

There will be no paid employees and no monies will be paid to any club official for the purposes of performing their duties as a club officer.

### 1. Officers of the club

The officers of the club will be

- ★ Chairman
- ★ Secretary
- ★ Treasurer
- ★ Course Officer
- ★ Target Office
- ★ Welfare Officer

Officers will be elected annually for the term of two years at the Annual General Meeting.

All officers will retire each year but will be eligible for re-election. The committee has the right to co-opt a member on to the committee to fill a vacancy until the next AGM

### 1. Committee

The club will be managed through the Committee consisting of the roles outlined above:

Only these posts will have the right to vote at meetings of the Committee.

There will also be an Executive Committee consisting of the three original founders of the club; **Ken Davies, Marc Lovell and Lee Price**. This Executive Committee hold certain powers over and above the normal Committee - these are effective from April 1st 2018 for 10 years (due to initial investment).

These are:

- The right to block anyone from joining the club
- The right to revoke membership from a member (fees to be refunded)
- Guaranteed membership and exempt from membership fees
- The right to vote on committee decisions even if not named officers of the club
- None of the Executive Committee can be removed by vote from the club by the regular Committee or Executive Committee members for any reason other than gross misconduct.

The Committee will convene no less than Four times per year, which will be open to all the membership unless the executive committee deem the meeting to be held 'In Camera'

The quorum required for business to be agreed at Committee meetings will be: **3**

The Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

The Committee will have power to appoint sub-committees as necessary and appoint advisers to the Committee as necessary to fulfil its obligations.

The Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution or breach the conditions of the permit.

The Committee will be responsible for taking any action of suspension or discipline following such hearings.

### 1. Finance

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on: **April 2nd**

A statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

All monies to be held in the club bank account and to be used by the committee for the benefit of the members.

### 1. Annual general meetings

Notice of the Annual General Meeting (AGM) will be given by the Club Chairman. Not less than 28 clear days notice to be given to all members by electronic means.

Nominations for officers of the Committee must be sent to the Secretary no later than 7 days prior to the AGM.

Elections of Officers are to take place at the AGM.

The AGM will receive a report from all the Officers of the Executive Committee and a statement of the accounts.

Only fully paid up adult members of **Blaidd Field Archers** have the right to vote at the AGM.

The quorum for AGMs will be 25% of membership on day of AGM.

The Committee has the right to call Extraordinary General Meetings (EGM) at anytime, the membership may petition the Committee to call an EGM if 33% of the membership have signed the petition (Procedures for EGMs will be the same as for the AGM.)

### 1. Discipline and appeals

All complaints regarding the behaviour of members/officers should be submitted in writing to the Committee - this can be by email.

The Committee will meet 'in camera' to hear complaints within 30 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership, if the complaint is upheld.

The outcome of a disciplinary hearing will be notified in writing to the person who lodged the complaint and the member(s) against whom the complaint was made within 30 days of the hearing.

There will be the right of appeal to the Committee following disciplinary action being notified. The committee will consider the appeal within 30 days of the Committee receiving the appeal. The appeal must be lodged within 7 days of initial outcome being notified, to the Committee.

**All disciplinary rulings are final and will be made by the committee and they reserve the right to terminate any members membership to the club. Should this occur, the member may be entitled to a full or partial refund of their memberships fees. This will be on a case by case basis.**

**The club will not tolerate anti-social behaviour by any member, *whist on the course, at open shoots or on social media*. Any breaches deemed serious enough by any other member or committee member could result in termination of that persons membership.**

**An Executive Committee decision can supersede a General Committee decision.**

#### 1. Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain after ALL liabilities has been discharged shall be transferred to another organisation proposed by the General Committee and approved by the members with objectives which are as similar as possible to the objectives of the society, or, if no such organisation can be identified or agreed upon, a **charity approved by the members**.

Should this happen before April 1st 2028, the three founders can reclaim their initial investment.

#### 1. Club and Course Rules

- The Shooting Grounds shall only be used by the members of **Blaidd Field Archers** unless as part of an official 'Open Shoot' or other organised shoot.
- Other rules as set out in Appendix 1

#### 1. Declaration

**Blaidd Field Archers** hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

POSITION: CHAIR



SIGNED:.....

DATE: 2nd April 2018

NAME: Marc Lovell.

POSITION: SECRETARY.



SIGNED:.....

DATE: 2nd April 2018

NAME: KEN DAVIES.

POSITION: TREASURER



SIGNED:.....

DATE: 2nd April 2018

NAME: LEE PRICE

THE ABOVE NAMED FORM THE EXECUTIVE COMMITTEE

Revised March 2021

## Appendix 1

### RULES FOR SHOOTING IN THE WOOD

- On hearing; **STOP, HALT, FAST OR HOLD** or 3 blasts on a whistle you must cease shooting and put your bow down.
- There is to be no smoking in any part of the wood
- All archers in an OPEN shoot must be members of the NFAS and have their membership card with them, and have their arrows marked in accordance with NFAS rules. Non Shooting members ( shoot partners, Marshals etc ) on the course should have a minimum of an Associate membership.
- Do not walk around with arrows in your hand
- Do not loose an arrow if you cannot see where the arrow will land
- Do not loose an arrow if your footing is not secure
- Never point your bow at anybody or an animal
- Keep back whilst other members of your group are shooting
- Never run in the woods
- When searching for arrows always leave an adult member of the group or your bow in front of the target
- Always wait until the people drawing arrows from the boss are well clear of the targets before shooting
- ANYONE suspected of being under the influence of Alcohol and/or Drug (prescription or other) will be removed from the woods
- Anyone found or seen to be acting improperly will be cautioned by a committee member and may be asked to leave the woods
- Always be friendly to any members of the public you encounter whilst shooting. Please make them aware of the fact that they are on private land and point them or escort them in the safest direction to exit.

Further guidance for shooting in our specific location can be obtained by emailing [secretary@blaidd.info](mailto:secretary@blaidd.info)